

## **COMMUNICABLE DISEASES PREVENTION PLAN**

### **CAROUSEL THEATRE FOR YOUNG PEOPLE**

1411 Cartwright Street  
Granville Island, Vancouver, BC

#### **ARRIVING AT CTYP & OCCUPANCY LIMITS**

Before arriving at CTYP please do a self health-screening check, if you have **new, unexpected, or worsening symptoms**, please make the decision to stay home. If you are a renter or 18 and above, please reference [BC's COVID-19 Self-Assessment Tool](#).

If you are a Drama School student 17 years old or under, please reference **Carousel Theatre For Young People's Children's Communicable Disease Screening and Guidelines** - beginning on page 3. Please make sure to communicate with the appropriate team members.

For the **Carousel Theatre For Young People's Production Communicable Disease Screening and Guidelines**, please reference page 5. Please make sure to communicate with the appropriate production team members.

Currently, in line with our fire safety and general health guidelines, the current studio limits are as follows:

- Studio A → Limit of 50
- Studio B → Limit of 20
- Studio C → Limit of 16

#### **BATHROOM USE**

- Each washroom is labeled and designated for a specific studio.
  - Downstairs - Studio A or C
  - Upstairs - Studio B or Staff
- There are dyson hand dryers available for visitors and renters. Personal towels are available in the staff washroom for staff members to wipe their hands. Personal towels will be washed once a week, coordinated by the Health and Safety Committee.
- General visitors/tourists of Granville Island are prohibited from using the washrooms. There are public washrooms available in the Kids Market.

#### **KITCHEN/FOOD**

- Everyone is asked to wash hands before and after handling communal kitchen items.
- Please sanitize any surfaces used for dining.
- If you have permission to use the dishwasher (for permissions, contact [guestservices@carouseltheatre.ca](mailto:guestservices@carouseltheatre.ca)) please **start the dishwasher an hour before leaving for the day**. If possible, ensure the dishwasher is on the full side.

### **PROOF OF VACCINATION/VACCINE CARDS**

We are recommending that all renters require proof of vaccination of their guests upon entering our studios as of September 13, 2021. For renters, this is not a requirement but a recommendation. Since the pandemic began in early 2020, we have been dedicated and committed to providing a safe space for our renters to make art and for our staff to feel safe. Please help us to continue doing so!

### **FACE COVERINGS**

To ensure the safety of the vulnerable populations we serve (immunocompromised people, unvaccinated children, and otherwise at-risk populations), CTYP has set our own mask policy. Face masks are required in **all** common areas of the CTYP building (downstairs lobby, hallways, washrooms, downstairs kitchenette). Once you are **in your assigned studio**, you may set and follow your own mask policy.

For Carousel Theatre's face-mask policy for our Drama School and Drama Classes, please see the bottom of page 3.

Find the current Provincial Health Order Available Here:

<https://www2.gov.bc.ca/gov/content/covid-19/info/restrictions>

### **GENERAL CLEANING & EMERGENCY INFORMATION**

Individuals are responsible for cleaning and sanitizing the studio and washroom at the end of their time. If a CTYP patron (staff, student, renter, or otherwise) would like stricter measures, CTYP will support them within reason.

Please try your best to clean up any mess you create as soon as possible. If other supplies are needed, CTYP staff will be happy to assist in providing supplies available. If you are unable to clean up a mess due to complexity/larger concerns or problems, please let CTYP staff know immediately.

In case of an Emergency where the building needs to be evacuated, our designated meeting area is the Muster Station at the Picnic Pavillion.

## CAROUSEL THEATRE FOR YOUNG PEOPLE'S CHILDREN'S COMMUNICABLE DISEASE SCREENING AND GUIDELINES

**Due to the vulnerability of children within our space, CTYP has outlined a more detailed agreement on safety for children's programming at CTYP.**

### **ACCESS TO BUILDING FOR DRAMA SCHOOLS & SUMMER CAMPS**

The front door will be propped open to start the day, with a faculty member standing outside to welcome students and manage the lineup.

- Students and faculty will be asked at the start of each day if they feel well. If they don't or if they appear to have any symptoms, they will be kindly asked to go home .
- Faculty will call the students into the building one by one, and they will be asked to follow the following steps:
  1. Do a temperature check.
  2. Ask about their current symptoms, if any.
  3. Wash or sanitize their hands before entering the studio.
  4. Enter the studio!
  5. **NOTE: If any student has any new or worsening symptoms, they will not be allowed into the Carousel Theatre building and will be asked to return to the class or camp when the symptoms are no longer present.**
- **As of September 2022, Parents/guardians cannot hang out in the CTYP building during the duration of classes or camps. We will continue to keep parents updated in regards to the mode of presentation for the final performance of classes and camps.**
- Once class has started the doors will be closed by the Education or Outreach Coordinator.
- The front door will be locked during class time with a sign posted to phone upstairs for service (this is to discourage tourists and passersby from entering the space).

### **CLEANING AND SANITIZING**

- Every morning before Drama School camps or classes, the Education Coordinator, Instructors or Carousel Theatre staff member will clean and disinfect the Studios used for classes, all door handles and high touch areas in the washrooms (sinks, faucets, counters, and handles) will be sanitized before and after every class.

### **HYGIENE**

- Hand sanitizer stations will be set up at the entry to Studio A, B and C.
- Handwashing signs and protocol posted in bathrooms.
- **At this time students are strongly recommended to wear a mask inside CTYP**

spaces. Instructors and staff will remain masked in studios and common spaces (hallways). We are aware that these suggestions are stricter than current government guidelines, this is because we wish to ensure the health and safety of any and all children and immunocompromised patrons.

- At minimum, faculty, staff and students will be required to wash their hands and/or use hand sanitizer:
  - When they arrive at drama school
  - After using the washroom
  - After sneezing or coughing into hands or tissue
  - Whenever hands are visibly dirty
- Windows will be kept open to help circulate fresh air through the classroom (weather permitting).

### **COMMUNICATION & ACTION STEPS IN CASE OF ILLNESS**

- Contact information for all parents/guardians/faculty/staff will be kept on file should contact tracing become necessary.
- Parents will receive notice of all safety protocols and expectations of the students/parents.

If a student develops worsening symptoms while at drama school, staff on duty will:

- Immediately separate the symptomatic student from others in a supervised area.
- Contact the student's parent or caregiver to pick them up as soon as possible.
- Where possible, maintain a distance of 2 metres from the ill student. The staff member will be wearing a mask to cover their nose and mouth.
- Provide the student with tissues to cover their coughs or sneezes. Child-sized face masks can also be provided.
- Faculty responsible for facility cleaning must clean and disinfect the space where the student was separated and any areas used by them (e.g., classroom, bathroom, common areas).
- Parents or caregivers must pick up their child as soon as possible once they are notified their child is ill.

If a staff member or faculty member develops worsening symptoms while at work, the staff member or faculty member will leave the premises and a CTYP substitute will step in to take their place if possible.

Any staff or faculty member who has symptoms associated with COVID-19 or any other Communicable Disease or believes they may have been exposed to COVID-19 or any other Communicable Disease will stay at home for the appropriate length of time (5 days) determined by health authorities.

## **DRAMA SCHOOL COMMUNICABLE DISEASE SCREENING GUIDELINES CHILDREN 17 and UNDER**

All staff, faculty and students will be required to undergo a daily health screening and temperature check where they will be asked if they have any symptoms associated with COVID-19 or any other Communicable Disease. Any staff, faculty and/or students having new, unexpected, or worsening symptoms will be asked to go home. For children under 17, this includes:

- o new, unexpected or worsening cough
- o shortness of breath or difficulty breathing
- o temperature equal to or over 38°C
- o feeling feverish
- o chills
- o muscle or body aches
- o new loss of smell or taste
- o gastrointestinal symptoms (abdominal pain, diarrhea, vomiting)
- o feeling very unwell

If a child has come into close contact with anyone with a confirmed diagnosis of COVID-19 or another communicable disease, within the past 5 days, they will not be permitted to enter the space.

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## **CAROUSEL THEATRE FOR YOUNG PEOPLE'S PRODUCTION COMMUNICABLE DISEASE SCREENING AND GUIDELINES COVID-19 PROTOCOLS for CTYP's Theatre Productions:**

All artists, and staff on our premises are required to be fully vaccinated. By signing the agreement and/or contract with Carousel Theatre for Young People, the signing Artist attests they are fully vaccinated and shall provide proof of vaccination to the Theatre upon request. In the event an Artist is not yet vaccinated, the Artist must clearly communicate this to CTYP, and, by accepting any engagement with CTYP, understands that they are guaranteeing they will be fully vaccinated/be able to provide proof of such prior to the agreed engagement.

COVID protocols are such that social distancing is encouraged, and staff and artists are to be masked in common areas of the building and when sharing workspaces with others.

Everyone in the rehearsal hall is to remain masked throughout the rehearsal period,

unless otherwise agreed upon by all individuals in the space. If rehearsals are taking place in CTYP's facilities, the cleaning protocols listed above for renters and Drama School will also be adhered to for production rehearsals. The Production Manager and CTYP staff (with the participation of Stage Management) are responsible for the execution of Health and Safety protocols and cleaning, and are to update all cast, crew, and creative team members in the event of any changes.

Performers will be unmasked for performances.

These protocols are subject to change to reflect the most current recommendations and health advisories in the province of British Columbia, and the City of Vancouver. CTYP reserves the right to enforce stricter measures than the health advisory should CTYP deem necessary for the protection of its artists, staff, and audience in the unique context of our working environment. CTYP wishes for everyone to feel safe in the workplace and encourages Artists to communicate with CTYP and production team members about their individual needs to ensure the comfort and safety of everyone in the space.

Should a production cast or team member feel any new, unexpected or worsening symptoms, they will be asked to take a rapid antigen test for COVID-19. CTYP will endeavor to provide these tests within a reasonable time period if requested. If a production cast or team member tests positive on a rapid antigen test for COVID-19, they are recommended to follow any current provincial health orders regarding positive testing for COVID-19, and are not allowed to enter CTYP facilities, rehearsals or performances for 5 days after testing positive. If they test negative, they are allowed to attend CTYP's facilities, rehearsals and performances so long as they remain masked. The symptoms referred to can include:

- o new, unexpected or worsening cough
  - o shortness of breath or difficulty breathing
  - o temperature equal to or over 38°C
  - o feeling feverish
  - o chills
  - o muscle or body aches
  - o new loss of smell or taste
  - o gastrointestinal symptoms (abdominal pain, diarrhea, vomiting)
  - o feeling very unwell
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Do you have questions about CTYP's Communicable Disease Prevention Plan or its applications? Please contact the applicable member of the Health and Safety Team:

**CTYP Health and Safety Committee**

**Shea Heatherington**

Education Coordinator

[education@carouseltheatre.ca](mailto:education@carouseltheatre.ca)

604-669-3410 (Ext. 907)

**Lisa Gemino**

Production and Facilities Manager

[production@carouseltheatre.ca](mailto:production@carouseltheatre.ca)

604-669-3410 (Ext. 909)

LIVING DOCUMENT